

TO ALL KNOWN CREDITORS

17 December 2020

Email: [crawshawgroup@uk.ey.com](mailto:crawshawgroup@uk.ey.com)

Dear Sirs

**Crawshaw Butchers Limited (in Creditors' Voluntary Liquidation)  
(‘the Company’)**

As you are aware, the Company moved from administration to Creditors' Voluntary Liquidation on 30 October 2019 and R H Kelly and I were appointed as Joint Liquidators. As licensed insolvency practitioners, we are bound by the Insolvency Code of Ethics when carrying out all professional work relating to the liquidation.

**Joint Liquidators' annual progress report**

Please be advised that the Joint Liquidators' progress report for the period from 30 October 2019 to 29 October 2020 has been uploaded to the following website [www.ey.com/en\\_uk/ey-crawshaw-group-liquidation](http://www.ey.com/en_uk/ey-crawshaw-group-liquidation). If you wish to receive a hard copy of the report, please either telephone or email Alex Nicholls, or write to me, using the contact details at the top of this letter and a copy will be sent to you.

**Invitation to submit an unsecured claim**

We understand you may be a creditor of the Company in relation to amounts owed by the Company prior to 2 November 2018, which rank as an unsecured claim in the liquidation.

We therefore invite you to submit a claim in the liquidation for any amounts owed prior to 2 November 2018. Please submit the attached proof of debt form together with supporting invoices/statements via email to [crawshawgroup@uk.ey.com](mailto:crawshawgroup@uk.ey.com).

If you are unable to submit your claim via email, please submit your claim for the attention of Alex Nicholls to the address at the top of this letter.

**Liquidation fees and expenses estimate (incurred and likely to be incurred)**

I enclose, for your information, an estimate of the fees expected to be charged and a statement of expenses incurred and likely to be incurred in the liquidation. Details of time costs and expenses incurred to 29 October 2020 have also been provided.

The Joint Administrators' remuneration was fixed on a time cost basis by a resolution of creditors on 18 January 2019.

In accordance with rule 18.20(4) of the Insolvency (England and Wales) Rules 2016, the basis of remuneration fixed under rule 18.18 for the Joint Administrators is treated as having been fixed for the Joint Liquidators.

The fee estimate approved by creditors on 18 January 2019 did not consider work required to be completed in the liquidation. Accordingly, we intend to seek decisions of creditors by correspondence on the value of Joint Liquidators' remuneration and the charging of Category 2 disbursements in accordance with the attached liquidation fee and expenses estimate dated 17 December 2020.

I enclose formal notice of the decisions to be sought by correspondence on these matters. I should be grateful if you would read the documents carefully and complete the voting and notice of claim forms and return them to me at the address given in the notice by the date stated in the notice.

If I seek a decision from creditors at any time when a liquidation committee has not been formed, I am required to deliver to creditors an invitation to form a liquidation committee. A formal invitation is attached. I should be grateful if you would read the instructions contained in the document carefully and, if appropriate, if you would return the nomination form duly completed and with consents to act where necessary. If a liquidation committee is formed, the resolutions on remuneration and Category 2 disbursements will be taken by the committee.

### **Notification that future documents will be made available on a website**

I also write to inform you that future documents in the liquidation, other than those described at the end of this letter, will be made available for viewing and downloading at the following web address [www.ey.com/en\\_uk/ey-crawshaw-group-liquidation](http://www.ey.com/en_uk/ey-crawshaw-group-liquidation) without any further notification from me.

I will not be obliged to deliver (i.e. send) any such documents to you, unless specifically requested by you.

You may at any time request a hard copy of any or all of the following:

- All documents currently available for viewing on the website
- All future documents which may be made available there

If you do wish to receive a hard copy of the document(s), please either telephone or email Alex Nicholls, or write to me, using the contact details at the top of this letter and a copy will be sent to you.

The following documents will still be delivered by post:

- Any document for which personal delivery is required
- Any notice of intention to declare a dividend
- Any document which is not delivered generally (e.g. which is not sent to all known creditors or members)

### **Opting out**

Under the provisions of Rule 1.39 of the Insolvency (England and Wales) Rules 2016 (the Rules), creditors have the right to elect to opt out of receiving some further documents relating to the liquidation.

Please note that if you do elect to opt out, you will still receive the following documents:

- Any which the Insolvency Act requires to be delivered without expressly excluding opted-out creditors;
- Notice relating to a change in the liquidators, or their contact details;
- Notice of dividend or proposed dividend; or
- A notice which the court orders to be sent to all creditors, or all creditors of the particular category to which you belong.

Any election to opt-out will not affect your entitlement to receive dividends, if any are paid.

Unless the Rules provide to the contrary, opting-out will not affect your rights to vote in a decision procedure or participate in a deemed consent procedure, although you would not receive notice of such procedures.

Any opted-out creditors will be treated as opted out in respect of any consecutive insolvency procedure which might follow the liquidation.

You may opt-out by delivering an authenticated (eg signed) and dated notice to me stating that you are electing to be an opted-out creditor in relation to this liquidation. You may at any time revoke this election by delivering to me an authenticated and dated notice stating that you no longer wish to be an opted-out creditor.

### Other matters

Should you have any queries with any of the matters outlined above or any other aspect of the liquidation, please send an email to [crawshawgroup@uk.ey.com](mailto:crawshawgroup@uk.ey.com).

Yours faithfully  
for the Company



C G J King  
Joint Liquidator

Enc: Liquidation fees and expenses estimate – 17 December 2020  
Notice to creditors of decision procedure  
Voting form  
Notice of claim for voting purposes form  
Invitation to form a liquidation committee and nominations  
Proof of debt form

Robert Hunter Kelly is licensed in the United Kingdom to act as an insolvency practitioner by The Institute of Chartered Accountants of Scotland and Charles Graham John King is licensed in the United Kingdom to act as an insolvency practitioner by The Institute of Chartered Accountants in England and Wales. The Joint Liquidators may act as data controllers of personal data as defined by the General Data Protection Regulation 2016/679, depending upon the specific processing activities undertaken. Ernst & Young LLP and/or the Company may act as a data processor on the instructions of the Joint Liquidators. Personal data will be kept secure and processed only for matters relating to the Joint Liquidators' appointment. The Office Holder privacy notice can be found at <https://www.ey.com/uk/officeholderprivacy>

## Crawshaw Butchers Limited (in Creditors' Voluntary Liquidation) (‘the Company’)

### Estimate of remuneration to be charged and details of estimated expenses ('Liquidation fees and expenses estimate – 17 December 2020')

The Joint Administrators' remuneration was fixed on a time cost basis by a resolution of creditors on 18 January 2019.

In accordance with rule 18.20(4) of the Insolvency (England and Wales) Rules 2016, the basis of remuneration fixed under rule 18.18 for the Joint Administrators, is treated as having been fixed for the Joint Liquidators.

The fee estimate approved by creditors on 18 January 2019 did not consider work required to be completed in the liquidation. Accordingly, the Joint Liquidators are seeking approval for their liquidation remuneration and charging of Category 2 disbursements.

In accordance with Rule 18.16(4) of the Insolvency (England and Wales) Rules 2016, they set out below their estimate of remuneration to be charged and details of the expenses they expect to be incurred.

The estimate of remuneration is £198,173.40 plus VAT and time costs of £128,680.90 have been incurred to 29 October 2020. Expenses expected to be incurred are £141,689.25 plus VAT, of which £120,203.86 have been incurred to 29 October 2020. An explanation of how these figures have been arrived at is set out below and a breakdown of the expected costs is attached on the following pages.

#### Explanation of the work proposed to be undertaken

Work in the liquidation to date has primarily related to selling the long leasehold property in Grimsby in order to realise additional value for the estate, work to mitigate the value of unsecured landlord claims, preparations to make distributions to preferential and unsecured creditors including agreeing unsecured claims and complying with statutory requirements of the liquidation. Further details of the work undertaken by the Joint Liquidators to date and the work to be undertaken in the future are provided below:

Category of work	Detailed description of work	Work done / in progress / to be performed	Work required by statute or for creditor benefit
Trading	<ul style="list-style-type: none"> <li>Finalisation of any outstanding trading liabilities from the administration trading period and making any payments required as a result.</li> </ul>	<ul style="list-style-type: none"> <li>In progress</li> </ul>	<ul style="list-style-type: none"> <li>Statute</li> </ul>
Insurance	<ul style="list-style-type: none"> <li>Correspondence with insurer regarding insurance requirements.</li> </ul>	<ul style="list-style-type: none"> <li>In progress</li> </ul>	<ul style="list-style-type: none"> <li>Statute</li> </ul>
Legal issues	<ul style="list-style-type: none"> <li>Dealing with any legal issues which may arise during the course of liquidation (from a statutory perspective and to protect value in the estate).</li> </ul>	<ul style="list-style-type: none"> <li>In progress</li> </ul>	<ul style="list-style-type: none"> <li>Statute</li> </ul>
Employees	<ul style="list-style-type: none"> <li>Liaising with the RPS regarding employee claims.</li> <li>Receiving and dealing with employee claim queries.</li> </ul>	<ul style="list-style-type: none"> <li>In progress</li> <li>In progress</li> </ul>	<ul style="list-style-type: none"> <li>For creditor benefit.</li> </ul>

Property	<ul style="list-style-type: none"> <li>Instruction of SPB to complete the sale of the Grimsby long leasehold property</li> <li>Continued instruction of SPB to assign and surrender leases to mitigate landlord unsecured claims.</li> <li>Liaising with landlords with regards to disclaiming any existing leases to mitigate landlord unsecured claims.</li> <li>Liaising with Sterling Meat Company Limited (formerly known as Loughanure Limited) with regards to returning excess licence fees received.</li> <li>Liaising with rating authorities, utility companies and waste management companies utilised during the administration trading period, or as a supplier to the Grimsby long leasehold property.</li> </ul>	<ul style="list-style-type: none"> <li>Work done</li> <li>Work done</li> <li>Work done</li> <li>Work done</li> <li>In progress</li> </ul>	<ul style="list-style-type: none"> <li>For creditor benefit (all items with the exception of the below).</li> <li>Statute</li> </ul>
Creditors	<ul style="list-style-type: none"> <li>Updating creditor website for delivery of initial and ongoing communications in the liquidation.</li> <li>Receiving and dealing with creditor enquiries via post, email and telephone (including Savings Stamps creditors).</li> <li>Reviewing and preparing correspondence to creditors.</li> <li>Admitting claims for dividend purposes.</li> <li>Making a distribution to preferential and unsecured creditors (including Savings Stamps creditors).</li> </ul>	<ul style="list-style-type: none"> <li>In progress</li> <li>In progress</li> <li>In progress</li> <li>In progress</li> <li>In progress</li> </ul>	<ul style="list-style-type: none"> <li>For creditor benefit (all items).</li> </ul>
Statutory duties and reporting	<ul style="list-style-type: none"> <li>Notification of appointment to relevant parties</li> <li>Annual progress reports as required.</li> <li>Completion of internal statutory monitoring system.</li> <li>Preparation for closure of the liquidation.</li> </ul>	<ul style="list-style-type: none"> <li>Work done</li> <li>In progress</li> <li>In progress</li> <li>To be performed</li> </ul>	<ul style="list-style-type: none"> <li>Statute (all items). Progress reports for creditor benefit.</li> </ul>
VAT and taxation	<ul style="list-style-type: none"> <li>Recovery of outstanding VAT refunds due for the pre-appointment and administration periods.</li> <li>Submission of VAT returns on a quarterly basis.</li> <li>Liaising with HMRC as appropriate.</li> <li>Preparation and submission of outstanding tax returns for the administration period and liaising with HMRC as appropriate.</li> <li>Preparation and submission of tax returns for future liquidation periods and liaising with HMRC as appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>Work done</li> <li>In progress</li> <li>In progress</li> <li>Work done</li> <li>In progress</li> </ul>	<ul style="list-style-type: none"> <li>Statute (all items).</li> </ul>
Accounting and administration	<ul style="list-style-type: none"> <li>Opening and closing bank account.</li> <li>Dealing with receipts and payments vouchers.</li> <li>Carrying out bank reconciliations.</li> </ul>	<ul style="list-style-type: none"> <li>In progress</li> <li>In progress</li> <li>In progress</li> </ul>	<ul style="list-style-type: none"> <li>Statute (all items).</li> </ul>
Other assets	<ul style="list-style-type: none"> <li>Efforts to realise other assets of the Company for the benefit of the insolvent estate.</li> </ul>	<ul style="list-style-type: none"> <li>In progress</li> </ul>	<ul style="list-style-type: none"> <li>For creditor benefit.</li> </ul>

#### **Explanation of expenses, including disbursements, incurred and anticipated to be incurred**

Expenses comprise sums paid or to be paid to third parties and sums paid or payable to the Liquidators' firm in respect of out of pocket expenses and costs which include an element of shared or allocated costs. Expenses expected to be incurred are £141,689.25 plus VAT, of which £120,203.86 have been incurred to 29 October 2020.

Incurred and forecast expenses and disbursements include:

- Legal fees incurred to surrender, assign or disclaim leases entered into by the Company prior to insolvency.
- Legal fees incurred to sell the long leasehold Grimsby property.
- Agents fees and utility costs incurred until the Joint Liquidators' completed the sale of the long leasehold property (to secure and maintain the property and to continue to comply with insurance requirements).
- Costs incurred to comply with statutory requirements such as public notices, corporation tax, bonding, associated postage and printing costs.
- Settlement of outstanding costs from the trading administration period.

#### **Exceeding estimates of remuneration and expenses**

These estimates may be exceeded, in which case an explanation will be provided in the appropriate future progress report. The Joint Liquidators will only draw remuneration in excess of the estimate with the prior agreement of the approving body, in accordance with Rule 18.30 of the Insolvency (England and Wales) Rules 2016.

#### **Estimate of return for creditors**

##### *Secured creditors*

National Westminster Bank Plc, the Group's principal secured lender, had total indebtedness at 2 November 2018 of £6,285 in respect of amounts drawn on credit cards held by the Company. This amount was repaid in full on 2 November 2018 (during the administration of the Company).

##### *Preferential creditors*

Preferential creditors of c.£133,000 were paid in full in November 2018 (during the administration of the Company) in respect of arrears of wages and pensions. We currently estimate preferential creditors in respect of claims for holiday pay will be in the region of £116,000. It is expected that these claims will be paid in full. The Joint Liquidators are intending to issue Notices of intended dividends for the remaining preferential creditor claims against Butchers in early 2021.

##### *Non-preferential creditors*

Creditor claims continue to be submitted and it is not possible to provide an accurate estimate of non-preferential creditor claims at this stage.

## Crawshaw Butchers Limited (in Creditors' Voluntary Liquidation) ('the Company')

### Time costs incurred to 29 October 2020

Type of work	Hours							Total Cost £	Average hourly rate £
	Partner	Associate Partner	Director	Assistant Director	Manager	Executive	Analyst		
Accounting & Administration	-	-	-	0.2	-	74.2	11.7	86.1	30,533
Creditors	-	-	-	-	0.5	6.5	21.5	28.5	7,753
Employees	-	-	-	-	-	2.5	-	2.5	921
Legal Issues	-	-	-	-	-	-	-	2.5	368
Other assets	-	-	2.5	-	-	-	-	1.5	2,013
Property	-	-	15.0	-	16.0	29.5	24.0	84.5	37,238
Reporting	-	-	0.5	-	-	-	9.0	9.5	2,343
Statutory Duties	-	-	0.5	-	-	35.0	-	35.5	13,743
Trading	-	-	-	-	-	1.0	26.0	27.0	6,938
VAT & Taxation	0.7	2.0	1.6	0.4	5.5	21.0	31.2	62.4	26,625
<b>Total Hours</b>	<b>0.7</b>	<b>20.5</b>	<b>1.6</b>	<b>0.6</b>	<b>22.0</b>	<b>171.2</b>	<b>123.4</b>	<b>340.0</b>	
<b>Time Costs (£)</b>	<b>1,215</b>	<b>17,203</b>	<b>1,856</b>	<b>497</b>	<b>12,705</b>	<b>66,276</b>	<b>28,930</b>		<b>128,680.90</b>
<b>Average Hourly Rate (£)</b>	<b>1,735</b>	<b>839</b>	<b>1,160</b>	<b>828</b>	<b>578</b>	<b>387</b>	<b>234</b>		<b>378</b>

### Estimated remuneration to the closure of the liquidation

	Hours							Total Cost £	Average hourly rate (£)	Costs incurred to date (to 29 October 2020)
	Partner	Associate Partner	Director	Assistant Director	Manager	Executive	Analyst			
Accounting & Administration	-	-	-	0.2	-	80.2	11.7	92.1	32,843	357
Creditors	-	2.0	-	-	15.5	33.5	55.5	106.5	38,468	361
Employees	-	-	1.0	-	-	8.5	-	9.5	4,011	422
Legal Issues	-	-	2.5	-	-	-	-	2.5	2,013	921
Other assets	-	-	-	-	-	1.5	-	1.5	578	385
Property	-	-	15.0	-	16.0	29.5	24.0	84.5	37,238	37,238
Reporting	-	-	2.5	-	5.0	7.0	29.0	43.5	15,748	362
Statutory Duties	-	-	2.5	-	4.0	45.0	7.0	58.5	23,688	2,343
Trading	-	-	-	-	1.0	1.0	28.5	30.5	8,245	405
VAT & Taxation	0.7	4.0	1.6	0.4	9.5	27.0	39.2	82.4	35,345	13,743
<b>Total Hours</b>	<b>0.7</b>	<b>28.5</b>	<b>2.6</b>	<b>0.6</b>	<b>51.0</b>	<b>233.2</b>	<b>194.9</b>	<b>511.5</b>		
<b>Time Costs (£)</b>	<b>1,215</b>	<b>24,443</b>	<b>2,636</b>	<b>497</b>	<b>27,785</b>	<b>90,146</b>	<b>51,453</b>		<b>198,173.40</b>	
<b>Average Hourly Rate (£)</b>	<b>1,735</b>	<b>858</b>	<b>1,014</b>	<b>828</b>	<b>545</b>	<b>387</b>	<b>264</b>		<b>387</b>	

**Crawshaw Butchers Limited (in Creditors' Voluntary Liquidation) ('the Company')**
**Expenses incurred to 29 October 2020 and total estimated expenses to the closure of the liquidation**

<b>Payments made from the estate which are not disbursements (see notes 1 and 2 at the end of this table)</b>	<b>Liquidation expenses paid to 29 October 2020 (£)</b>	<b>Estimated future expenses to closure (£)</b>	<b>Total (£)</b>
Rates	1,795.06	-	1,795.06
Insurance	19,118.40	-	19,118.40
Light, Heat and Water	1,147.93	-	1,147.93
Bank Charges	13.20	1,000.00	1,013.20
Legal Fees and Costs	59,576.14	1,000.00	60,576.14
Grimsby Factory Property Costs (including agents fees)	35,187.61	1,000.00	36,187.61
Corporation Tax	347.89	1,000.00	1,347.89
Public notices	174.96	84.60	259.56
Storage charges	2,800.55	5,000.00	7,800.55
Contingency for residual trading costs from administration	-	9,393.95	9,393.95
Sub total	120,161.74	18,478.55	138,640.29
<b>Category 1 disbursements (see note 2)</b>			
Specific Penalty Bond	-	1,280.00	1,280.00
External printing and postage	35.80	214.20	250.00
Payroll software subscription (required for preferential claims work)	6.32	12.64	18.96
Sub total	42.12	1,506.84	1,548.96
<b>Category 2 disbursements (see note 2)</b>			
Internal bulk copying, printing and postage	-	1,500.00	1,500.00
Sub total	-	1,500.00	1,500.00
<b>Total</b>	<b>120,203.86</b>	<b>21,485.39</b>	<b>141,689.25</b>

**Notes**

- 1 Statement of Insolvency Practice 9 (SIP 9) defines expenses as amounts properly payable from the insolvency estate which are not otherwise categorised as office holders' remuneration or distributions to creditors.
- 2 SIP 9 defines disbursements as a type of expense which is met by, and reimbursed to, an office holder in connection with an insolvency appointment. Disbursements fall into two categories: Category 1 and Category 2.
  - Category 1 disbursements are payments to independent third parties where there is specific expenditure directly referable to the appointment
  - Category 2 disbursements are expenses which are directly referable to the appointment but not a payment to an independent third party. They may include shared and allocated costs.

## Notice to creditors of decision procedure

**Rules 6.7(5), 18.20 and 15.8 of the Insolvency (England and Wales) Rules 2016**

### **Crawshaw Butchers Limited (in Creditors' Voluntary Liquidation)**

Other trading name(s) or style(s) of the Company: Crawshaw Butchers Limited

Any other registered name in the 12 months prior  
to liquidation: None

Registered number: 02399681

Registered office address: c/o Ernst & Young LLP  
1 Bridgewater Place  
Water Lane  
Leeds  
LS11 5QR

Principal trading address (if different from above): Unit 4, Sandbeck Way  
Hellaby Industrial Estate  
Rotherham  
S66 8QL

Date of commencement of insolvency: 2 November 2018

Date of resolution for winding up: n/a

Date of appointment of Joint Liquidators: 30 October 2019

#### Details of the Joint Liquidators

Robert Hunter Kelly  
Ernst & Young LLP  
1 Bridgewater Place  
Water Lane  
Leeds  
LS11 5QR

Charles Graham John King  
Ernst & Young LLP  
1 Bridgewater Place  
Water Lane  
Leeds  
LS11 5QR

Office holder number: 8582 / 8985

Telephone number: 0113 298 2522

Name of alternative person to contact  
about the liquidation: Alex Nicholls

NOTICE IS HEREBY GIVEN that the Joint Liquidators of the above-named company are seeking decisions from creditors by correspondence on the following matters, in the event that a liquidation committee is not formed:

1. That the Joint Liquidators' are authorised to draw remuneration in accordance with the Liquidation fees and expenses estimate dated 17 December 2020, noting that in accordance with rule 18.20(4) of the Insolvency (England and Wales) Rules 2016, the basis of remuneration fixed under rule 18.18 for the Joint Administrators, is treated as having been fixed for the Joint Liquidators.
2. That the Joint Liquidators are authorised to draw Category 2 disbursements in accordance with the Statement of Expenses included in the Liquidation fees and expenses estimate dated 17 December 2020.

Creditors wishing to vote on the above matters, including any creditors who have opted out of receiving notices but nonetheless wish to vote, must complete and return the attached voting form and claim form, and return them to me by post or email to be received no later than 12.00pm on 22 January 2021 (**the decision date**). Votes in respect of claim forms received after this time will be disregarded.

Creditors whose debts may be treated as small debts in accordance with Rule 14.31(1) of the Insolvency (England and Wales) Rules 2016 must still deliver a claim form if they wish to vote.

A creditor may apply to court to appeal a decision on eligibility to vote in the decision procedure. Any appeal must be made no later than 21 days after **the decision date**.

Creditors who meet the thresholds set out in section 246ZE of the Insolvency Act 1986 namely 10% in value of creditors, 10% in number of creditors or 10 creditors may, within five business days from the date of delivery of this notice, require a physical meeting to be held to consider the matters.

Signed



Charles Graham John King  
Joint Liquidator

Date: 17 December 2020

## **Crawshaw Butchers Limited (in Creditors' Voluntary Liquidation)**

### **Voting form**

#### **Resolutions**

1. In the event that a liquidation committee is not formed, that the Joint Liquidators' are authorised to draw remuneration in accordance with the Liquidation fees and expenses estimate dated 17 December 2020, noting that in accordance with rule 18.20(4) of the Insolvency (England and Wales) Rules 2016, the basis of remuneration fixed under rule 18.18 for the Joint Administrators, is treated as having been fixed for the Joint Liquidators.

FOR/AGAINST

2. In the event that a liquidation committee is not formed, to authorise the Joint Liquidators to draw Category 2 disbursements in accordance with the statement of expenses included in the Liquidation fees and expenses estimate dated 17 December 2020.

FOR/AGAINST

Signature \_\_\_\_\_

Name of signatory \_\_\_\_\_

On behalf of  
(name of creditor) \_\_\_\_\_

Date \_\_\_\_\_

## The Insolvency Act 1986 and the Insolvency (England and Wales) Rules 2016

### Liquidation Notice of Claim for Voting Purposes

Convocatoria para la presentación de créditos. Plazos aplicables.

Výzva k přihlášení pohledávky. Závazné lhůty

Opfordring til anmeldelse af fordringer. Vær opmærksom på fristerne  
Aufforderung zur Anmeldung einer Forderung. Etwaige Fristen beachten!

Nõude esitamise kutse. Järgitavad tähtajad

Προσκληση για αναγγελία απαιτήσεως. Προσοχή στις προθεσμίες

Invitation to lodge a claim. Time limits to be observed

Invitation à produire une créance. Délais à respecter

Invito all'insinuazione di un credito. Termine da osservare

Uzaicinājums iesniegt prasījumu. Termiņi, kas jāievēro

Kvietimas pateikti reikalavimā. Privalomieji terminai

Felhívás követelés bejelentésére. Betartandó határidők

Stedina għal prezentazzjoni ta' talba. Limiti taż-żmien li għandhom jiġu osservati

Oproep tot indiening van schuldvorderingen. In acht te nemen termijnen

Wezwanie do zgłoszenia wierztyelności. Przestrzegać terminów

Aviso de reclamación de créditos. Prazos legais a observar

Výzva na prihlásenie pohľadávky. Je potrebné dodržať stanovené termíny

Poziv k prijavi terjatve. Roki, ki jih je treba upoštevati!

Kehotus saatavan ilmoittamiseen. Noudatettavat määräjajat

Anmodan att anmelda fordran. Tidsfrister att iaktta

### Crawshaw Butchers Limited (in Creditors' Voluntary Liquidation) ('the Company')

Date of administration: 2 November 2018

Date of liquidation: 30 October 2019

PLEASE NOTE: Once completed, this form will be used ONLY for the purposes of voting in a creditors' decision procedure or a requisitioned physical meeting of creditors. The form will not constitute admission of the claim to rank for dividend in this or any subsequent procedure. For further information see Rules 15.28 to 15.35 of the Insolvency (England and Wales) Rules 2016 and the notes on the second page of this form.

Name of creditor


Address


Total amount claimed, including VAT, and after any deductions for payments made post-liquidation or adjustments for set off or any discounts which would have been available to the company but for the insolvency proceedings


State the amount of any uncapitalised interest


Is the claim preferential or secured?


If secured, give details of the security, the date on which it was granted and the value you place on the security

If you have made a retention of title claim against the company please attach details (see over)

Please provide details of any document by reference to which the debt can be substantiated

Signature on behalf of creditor.

Relationship to the creditor (unless the creditor is an individual signing in person)

Date


### **Notes to Liquidation Notice of Claim for Voting Purposes:**

3. Please attach a detailed statement of your account as at the date of the administration.
4. If you have claimed retention of title please provide details, including the value of any payments made, or goods returned, to you in respect of your claim.
5. If your claim is preferential (e.g. for wages, holiday pay or certain pension arrears) or secured please give details and attach supporting documentation.
6. VAT bad debt relief may usually be claimed six months after the date of supply.

### **Extracts from the Insolvency (England and Wales) Rules 2016:**

#### **15.31 Calculation of voting rights**

- (1) Votes are calculated according to the amount of each creditor's claim— ...
- (c) in a creditors' voluntary winding up, a winding up by the court or a bankruptcy, as set out in the creditor's proof to the extent that it has been admitted;
- (2) A creditor may vote in respect of a debt of an unliquidated or unascertained amount if the convenor or chair decides to put upon it an estimated minimum value for the purpose of entitlement to vote and admits the claim for that purpose.
- (3) ...
- (4) Where a debt is wholly secured its value for voting purposes is nil.
- (5) Where a debt is partly secured its value for voting purposes is the value of the unsecured part.
- (6) ...
- (7) No vote may be cast in respect of a claim more than once on any resolution put to the meeting; and for this purpose (where relevant), the claim of a creditor and of any member State liquidator in

relation to the same debt are a single claim.

- (8) A vote cast in a decision procedure which is not a meeting may not be changed.
- (9) Paragraph (7) does not prevent a creditor or member State liquidator from—
  - (a) voting in respect of less than the full value of an entitlement to vote; or
  - (b) casting a vote one way in respect of part of the value of an entitlement and another way in respect of some or all of the balance of that value.

#### **15.32 Calculation of voting rights: special cases**

- (1) ...
- (2) ....
- (3) Any voting rights which a creditor might otherwise exercise in respect of a claim in a creditors' voluntary winding up or a winding up by the court of an authorised deposit-taker are reduced by a sum equal to the amount of that claim in relation to which the scheme manager, by virtue of its having delivered a statement under Rule 15.29, is entitled to exercise voting rights.
- (4) ...
- (5) ...
- (6) ...
- (7) ...

## **Notice to creditors – invitation to form a liquidation committee**

### **Rule 6.19, Insolvency (England and Wales) Rules 2016**

Registered name of the Company: Crawshaw Butchers Limited

Other trading name(s) or style(s) of the Company: None

Any other registered name in the 12 months prior to liquidation: None

Registered number: 02399681

Registered office address: c/o Ernst & Young LLP  
1 Bridgewater Place  
Water Lane  
Leeds  
LS11 5QR

Principal trading address (if different from above): Unit 4, Sandbeck Way  
Hellaby Industrial Estate  
Rotherham  
S66 8QL

Date on which the Company entered liquidation: 30 October 2019

Date of appointment of Joint Liquidators: 30 October 2019

#### Details of the Joint Liquidators

Robert Hunter Kelly Ernst & Young LLP 1 Bridgewater Place Water Lane Leeds LS11 5QR	Charles Graham John King Ernst & Young LLP 1 Bridgewater Place Water Lane Leeds LS11 5QR
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Office holder number: 8582 / 8985

Telephone number: 0113 298 2522

Name of alternative person to contact about the liquidation: Alex Nicholls

#### **Invitation to form a liquidation committee**

Creditors are invited to decide whether a liquidation committee should be formed if sufficient creditors are willing to be members of the committee. Information on the role of committees can be found at <https://www.r3.org.uk/media/documents/publications/professional/R3%20Guide%20to%20Creditors%20Committees.pdf>.

To be validly established, a committee must have at least three and not more than five members, who must have agreed to act.

Should you wish to form a committee, please follow the instructions in the nomination form attached to this notice and return the completed nomination form, with written agreements to act where appropriate, to me c/o R H Kelly at Ernst & Young LLP, 1 Bridgewater Place, Water Lane, Leeds, LS11 5QR to arrive no later than 22 January 2021 can only be accepted if I am satisfied as to the creditor's eligibility under Rule 17.4 of the Insolvency (England and Wales) Rules 2016.

Signed



C G J King  
Joint Liquidator

Date: 17 December 2020

## **Crawshaw Butchers Limited (in Creditors' Voluntary Liquidation) (‘the Company’)**

### **Nominations for liquidation committee**

*You may nominate up to five creditors of the Company. Please note that before a person can act as a member of a liquidation committee that person must agree to do so.*

*In the event that more than five valid nominations are received, the five receiving the most votes will be appointed.*

*When you have completed this form, please return it with the creditor's written agreement to act (unless you are nominating yourself or your own organisation) to R H Kelly at Ernst & Young LLP, 1 Bridgewater Place, Water Lane, Leeds, LS11 5QR to arrive no later than the closing date stated on the notice of invitation to form a committee.*

I nominate:

(Name of creditor) \_\_\_\_\_ of \_\_\_\_\_

(Address) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Name of creditor) \_\_\_\_\_ of \_\_\_\_\_

(Address) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Name of creditor) \_\_\_\_\_ of \_\_\_\_\_

(Address) \_\_\_\_\_  
\_\_\_\_\_

(Name of  
creditor) \_\_\_\_\_ of

(Address) \_\_\_\_\_  
\_\_\_\_\_

(Name of  
creditor) \_\_\_\_\_ of

(Address) \_\_\_\_\_  
\_\_\_\_\_

to be appointed as (a) member(s) of the liquidation committee.

Signature \_\_\_\_\_

Name of signatory \_\_\_\_\_

On behalf of  
(name of creditor) \_\_\_\_\_

Date \_\_\_\_\_

## Liquidation Proof of Debt

### Rule 14.4, Insolvency (England and Wales) Rules 2016

Convocatoria para la presentación de créditos. Plazos aplicables

Výzva k přihlášení pohledávky. Závazné lhůty

Opfordring til anmeldelse af fordringer. Vær opmærksom på fristerne  
Aufforderung zur Anmeldung einer Forderung. Etwaige Fristen beachten!

Nõude esitamise kutse. Järgitavad tähtajad

Προσκληση για αναγγελία απαιτησεως. Προσοχή στις προθεσμίες

Invitation to lodge a claim. Time limits to be observed

Invitation à produire une créance. Délais à respecter

Invito all'insinuazione di un credito. Termine da osservare

Uzaicinājums iesniegt prasījumu. Termiņi, kas jāievēro

Kvietimas pateikti reikalavimā. Privalomieji terminai

Felhívás követelés bejelentésére. Betartandó határidők

Stedina ġħal prezentazzjoni ta' talba. Limiti taż-żmien li ġħandhom jiġu osservati

Oproep tot indiening van schuldvorderingen. In acht te nemen termijnen

Wezwanie do zgłoszenia wierzytelności. Przestrzegać terminów

Aviso de reclamação de créditos. Prazos legais a observar

Výzva na prihlásenie pohľadávky. Je potrebné dodržať stanovené termíny

Poziv k prijavi terjatve. Roki, ki jih je treba upoštevati!

Kehotus saatavan ilmoittamiseen. Noudatettavat määräajat

Anmodan att anmäla fordran. Tidsfrister att iakta

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### Crawshaw Butchers Limited (in Creditors' Voluntary Liquidation) ('the Company')

**Date of administration:** 2 November 2018

**Date of liquidation:** 30 October 2019

***Please refer to the notes at the end of this form.***

Name of creditor

Address

Total amount of claim, including VAT, as at 2 November 2018

Less: any payments made to you after 2 November 2018 in  
respect of the claim

Less: any trade or other discounts (except early payment discounts)  
under Rule 14.20

Less: any adjustments for set off in accordance with Rule 14.24

Net claim after deductions

Amount of any outstanding uncapitalised interest included in claim

Amount of any VAT included in claim

Is the whole or any part of your claim preferential, within the meaning of  
section 386, schedule 6, of the Insolvency Act 1986? If so, into which  
category of debt does it fall?

**Continued on next page**

Particulars of how and when the debt was incurred.

Is your claim secured? If so, please provide the following information:

- the nature of the security
- the date on which it was given
- the value which you put on the security

If you claim or have claimed reservation of title in respect of goods to which the debt refers, please give details here.

Please provide details of any document by reference to which the debt can be substantiated

Signed  
Signature on behalf of creditor

Name

Address

Authority to sign on behalf of creditor

Date

For Administrator's use only

File with Alex Nicholls

Reviewed by \_\_\_\_\_

## **Notes to Liquidation Proof of Debt Form:**

1. Please attach a detailed statement of your account as at the date of the resolution to wind up.
2. VAT bad debt relief may usually be claimed six months after the date of supply.
3. The liquidator may call for any document or other evidence to be produced if it is considered necessary for the purpose of substantiating the whole or any part of the claim made.
4. The joint liquidators may act as data controllers of personal data as defined by the General Data Protection Regulation 2016/679, depending upon the specific processing activities undertaken. Ernst & Young LLP and/or the company may act as a data processor on the instructions of the joint liquidators. Personal data will be kept secure and processed only for matters relating to the joint liquidators' appointment. The Office Holder Data Privacy Notice can be found at [www.ey.com/uk/officeholderprivacy](http://www.ey.com/uk/officeholderprivacy).